

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 12th APRIL 2021. The meeting will take place via zoom video conferencing application. Members of the public are welcome to join for part 1 of the meeting. Please contact clerk@escrick.org at least 24 hours before the meeting to request the access code.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 21105: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 21106: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 21107: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 21108: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Email from resident regarding the requested yellow lines on Skipwith Road.
- 21109: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 21110: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
- 21111: **Minutes:** To resolve whether to accept the minutes of the last meeting ordinary meeting held on 1st March 2021, the extraordinary meetings held on 8th March 2021 and the extraordinary meeting held on 22 March 2021.

Finance and Governance

- 21112: **Finance report (RFO):**
- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting (as at 22 nd February 2021):	£5,435.47	£20,957.18
ii.	Payments made since last meeting:		
	Information Commissioners Officer – Data protection renewal	-£40.00	
	(Transfer from HSBC account closure	+£26,352.65	-£20,957.18)
	S Look – Clerks January & February expenses	-£77.87	
	S Look – Clerks Feb salary	-£.	
	CYC – Bus shelter	-£1608.00	
	Ciq Agency NDP phase 2 Design Code work	-£6165.60	
iii.	Payments made since last meeting under clerks delegated powers:		
	Autela Payroll Dec 2020 to March 2021	-£78.54	
	HMRC Payment January – April 2021	-£54.80	
	S Look - Clerks March salary	-£.	
	Unity Bank service charge	-£18.00	
iv.	Receipts:		
	Village Green Association fence contribution	+£1066.68	
	Transfer to savings from current account		+£20,000
	Transfer from savings to current account	+£5,000.00	-£5,000.00
v.	Account balances as at 1 st April 2021:	£3,516.62	£15,000.00
vi.	Uncleared cheques:		
	Nil		

b. Routine payments to be made:

viii.	S Look – Clerks March overtime	8.5hrs
ix.	S Look – Clerks March expenses	-£32.39
x.	YLCA – annual subscription	-£409
xi.	R Rowson - Monument Cleaner	-£21.99

c. Purchases / exceptional payments to be approved and made:

xii.	PWLB – streetlight loan (to be paid by DD on 04/05/21)	-£1467.74
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d. To note the year end annual accounts for submission to the internal auditor.

21113: **Remote meetings:**

- To receive an update on changes to the legislation allowing Parish Councils to hold remote meetings.
- Consider delegation of council business to the clerk when remote meeting legislation ceases on 6th May 2020.
- Consider responding to the 'Call for Evidence'. Deadline 17th June 2021.

Highways

21114: **Highways: Skipwith Road**

- To receive any update on request for village gateways on Skipwith Road.

21115: **Highways: A19 traffic concerns**

- a. Proposed pedestrian crossing scheme on A19/Skipwith Road. Further action deferred until June.
- 21116: **Ongoing highways issues:**
- a. Update on highways issues raised following the December 2019 meeting (listed below) and resolve any further actions.
 - i. Overgrown foliage on A19 outside the Parsonage (to assess again in May).
 - ii. Bridge damage on Main Street.
 - b. Update on request for disability access / dropped kerbs in the village.
- 21117: **20mph zones:**
- a. To receive any update from NYCC on 20mph zone policy around schools.
- 21118: **Bus stops:**
- a. To receive an update on the installation of a streetlight to illuminate the new bus stops on the A19.
 - b. To receive an update on request made to Deighton Parish Council for litter bin at the bus stop.
- 21119: **Streetlights:**
- a. Update on the installation of a replacement streetlight on Hollicarrs Close.

Maintenance

- 21120: **Maintenance issues:**
- a. To receive update from Cllr Reader on maintenance issues arising. To resolve any further action.
 - b. To receive verbal update on the 'appearance and environment' initiative.
 - c. To approve expenditure of up to £100 to hire plant equipment to investigate blocked land drain at the playing fields.

Planning

- 21121: **Planning, new applications: To resolve comments on the following applications.**
- a. 2019/0698/OUT: Land Adjacent To About Thyme Hollicarrs Close, Escrick. Outline application for the erection of 1no affordable dwelling including access (all other matters reserved). Comments by 15 April 2021.
- 21122: **Planning determinations: To note determinations made since last meeting.**
- a. 20/01546/FUL. North Selby Mine, New Deighton Road, Deighton. Variation of condition 4 of permitted application 19/00078/OUTM (redevelopment of the former North Selby Mine site to a leisure development comprising of a range of touring caravans and static caravans with associated facilities) to remove limit of 28 nights occupation in any one calendar year. Approved.
 - b. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. Refused.
- 21123: **Planning working group**
- a. To receive an update from Cllr Coulson and resolve any further actions.

- b. To receive any update on the Conservation Area Review.
- c. To discuss the PC's role with regard to planning applications, consultations, etc. To review the role of the planning working group. To resolve any changes.

21124: Planning, Neighbourhood Plan:

- a. To receive an update from Cllr Rees on the NDP.
- b. To receive details of the immediate next steps.
- c. Councillors to review the Design Codes document in May for sign off at the May Parish Council meeting (subject to incorporation of comments received).

Other items

21125: Local Government Reform consultation:

- a. To agree whether to respond to two options proposed on the consultation and if so, the response to make. Deadline for comments 19th April 2021.

21126: Leeds East airspace consultation:

- a. To agree whether to respond to the consultation and if so, the response to make. Deadline for comments 13th May 2021.

21127: Deighton and Escrick Parish Council working group:

- a. To confirm Deighton/Escrick Parish Council working group membership and note any items of common interest to pursue.

21128: COVID-19

- a. To review COVID-19 risk assessment for Council services and facilities.

21129: Correspondence received:

- a. YLCA: White Rose Update.
- b. YLCA: Ministry of Housing, Communities and Local Government consultation. Deadline 19th April 2021.
- c. Escrick Village Green Committee March meeting minutes, AGM minutes, accounts and expenditure summary.
- d. Consultation - Selby Places and Movement. Online events Thursday 15th April and Wednesday 21st April. Survey deadline 30th April 2021.

21130: Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.

21131: Councillor vacancy:

- a. Councillors to resolve co-option of new councillor.
- b. Acceptance of office to be completed and emailed to clerk.
- c. ROI to be sent to SDC and copied to clerk.

21132: Items for the next meeting:

- a. To note any items for the agenda of the next Parish Council meeting.

Signed: Sally Look, Clerk, Escrick Parish Council
Date: 7th April 2021.